

**Hotel Reservation Form W97 Participants**

Hotel Crowne Plaza Belgrade is looking forward to welcome You. Please kindly use this form to make Your booking in Hotel Crowne Plaza Belgrade for the mentioned event held in period **10/06-15/06/2019**. Kindly note that a limited number of rooms have been preliminary blocked in above mentioned period at bellow provided special rates.

All reservations will be accepted for reservation forms sent by **10/05/2019**.  
**After the mentioned date 10/05/2019. (cut off), all reservation requests received will be subjected to Hotel availability and rates.**

*To book a room kindly return this form completed to our reservation department.  
Fax: +381 11 2204 115 / Email: begcp.reservations@ihg.com*

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Telephone number: \_\_\_\_\_, Fax number: \_\_\_\_\_  
Email address: \_\_\_\_\_  
Check-In (Date): \_\_\_\_\_ Check-Out (Date): \_\_\_\_\_  
Arrival/Departure Time: \_\_\_\_\_

*(Please note that official Hotel check-in time is 15:00h and check-out time is 12:00h). For guaranteed earlier arrival or late departure outside of the official Hotel times mentioned, charge is applicable and kindly advise the Hotel reservation department.*

<b><u>Room Type and Room Rates (please tick):</u></b>	Single occupancy Rate	Double occupancy Rate
Superior Room:	<input type="checkbox"/> EUR 120	<input type="checkbox"/> EUR 140
Club Room:	<input type="checkbox"/> EUR 160	<input type="checkbox"/> EUR 180
Junior suite:	<input type="checkbox"/> EUR 220	<input type="checkbox"/> EUR 240

Above mentioned rates are per room/suite per night, including buffet breakfast, internet access, parking, VAT (10% on accommodation, 20% on other services) and use of Hotel fitness centre (swimming pool, sauna, gym and steam room).

Rates do not include tourist tax (EUR 1, 30/RSD 155) per person, per night.

Proposed rates are confidential and applicable for the stay during the mentioned dates only.

\*All mentioned rates are expressed in EUR currency but calculated and charged in local currency RSD at middle exchange rate of National bank of Serbia on the day of payment.

*We are pleased to note down the following special requests in your reservation. However please note that room allocation will be done upon availability and that the following requests cannot be guaranteed (please tick):*

KingBed                                       Twin beds (two separate)

Airport transfers can be arranged through Hotel with bellow mention option available for the upcoming stay:

- Hotel car (EUR 25 per way per car – maximum 3 guests per car)

In order for the transfer to be arranged kindly advise flight details as mentioned bellow. For departure we highly recommend the departure time to be 2 hours prior the flight time.

Flight number		Flight time		Flight date	
Arrival	Departure	Arrival	Departure	Arrival	Departure
_____	_____	_____	_____	_____	_____

By Completing above mentioned flight details You confirm the transfer service is required and by receiving confirmation number from the Hotel mentioned service has been arranged and will be provided.

In case of non-arrival (no show) or cancellation thereafter (late cancellation), cancellation fees of 100% of confirmed and guaranteed stay will be charged at confirmed and guaranteed rate. The general terms and conditions of the hotel apply. Reservation can be cancelled or modified without penalty latest until the 10/05/2019.

Please fill in your credit card details to confirm and guarantee your booking (In case of no show or late cancellation this credit card will be charged as per cancellation policy and fees mentioned above):

Credit Card Type (please tick):

- American Express
  VISA  
 MasterCard

Card Holder: \_\_\_\_\_ valid until: \_\_\_\_\_

Card Number: \_\_\_\_\_

Signature: \_\_\_\_\_

I, \_\_\_\_\_ (card holder's name) authorize "Crowne Plaza Belgrade" Hotel to apply the marked charge(s) mentioned below for the following costs to my credit card:

I hereby authorize the following charges to be applied (please tick or place comment in Other):

- |   |  |
|---|--|
| <input type="checkbox"/> Room & Tax Only        | <input type="checkbox"/> All Banquet Charges       |
| <input type="checkbox"/> Room, Breakfast & Tax  | <input type="checkbox"/> Guest Amenity             |
| <input type="checkbox"/> All charges            | <input type="checkbox"/> Parking                   |
| <input type="checkbox"/> Guest incidentals only | <input type="checkbox"/> Only Specific Incidentals |

Other: \_\_\_\_\_

\_\_\_\_\_

Total amount to be pre-authorized in EUR: \_\_\_\_\_